



# NORTHWEST TRAINING & ADJUSTMENT BOARD

## Expression of Interest

Date: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

### Personal Information:

1. How long has the applicant lived in Northwestern Ontario?

2. What is the applicant's current occupation? How long in the job?

3. What current or past experience (in Northwestern Ontario or elsewhere) does the applicant have in workforce development that could be relevant to his/her duties as a Board member?

4. What current or past experience (in Northwestern Ontario or elsewhere) does the applicant have in service clubs, community projects, hobbies, or other public service that could be relevant to his/her duties as a Board member?


5. What schooling, education or training program experience has the applicant had that could be relevant to his/her duties as a Board member?


**Board Responsibilities:**

6. The objectives of the Board of Directors are as follows:

- a) To ensure that the Corporation retains, as its primary focus, the mandate of the Corporation.
- b) To safeguard the assets of the Corporation and be satisfied that funds are disbursed in a manner most beneficial to the community.
- c) To actively promote the development of our local labour force.
- d) To guide the Corporation in such a fashion as to ensure, to the greatest extent possible, its continuity over time.
- e) To ensure that all actions taken by the Board of Directors are in the best interests of workforce development in the area.

***Is the applicant supportive of the above objectives as described?***

Yes

No

7. A Board member is required to attend a minimum of three (3) Board meetings per year and expected to attend them all, (there are 5 per year) each lasting from 1 to 3 hours in length. There are three (3) information sessions throughout the year where only the Director's Reports are shared each lasting less than an hour. From time-to-time, additional special meetings are called. Is the applicant willing and able to commit to these time demands?

Yes

No

8. Board members are required to sign an Oath of Confidentiality, a Code of Ethics and agree to abide by the Corporation's Conflict of Interest policy. These 3 forms are attached for the applicant's inspection. Is the applicant willing to sign these 3 forms?

Yes

No

I hereby confirm my interest in standing for election to the Board of Directors of the Northwest Training and Adjustment Board.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_