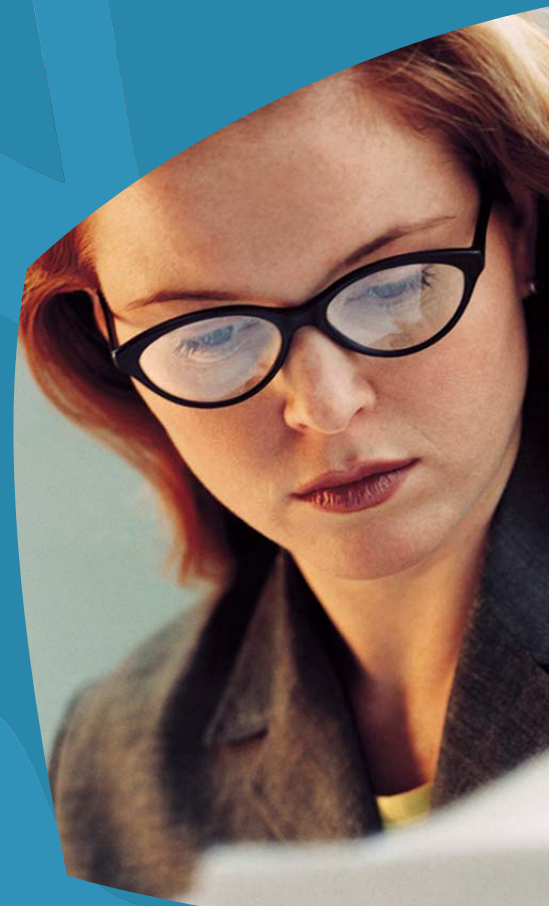




**Northwest Training & Adjustment Board**

## Board of Directors Recruitment Brochure



### DIRECTOR QUALIFICATIONS

- Canadian citizen or permanent resident of Canada.
- Eighteen (18) years of age or older.
- Regular access to a confidential method of electronic mail.
- Resident or employed within Board catchment area.
- Demonstrated knowledge of Northwestern Ontario's economy, challenges and a vision of improving the quality of life for Northwestern Ontario's citizens.
- Credibility within the community and sound knowledge of workforce development issues.
- Demonstrated leadership characteristics, interpersonal and communication skills.
- Agrees to sign and comply with Oath of Confidentiality, Disclaimers and to provide a Criminal Records Check.
- Cannot have an undischarged bankruptcy.



**Northwest Training & Adjustment Board**  
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**EMPLOYMENT  
ONTARIO**

**EMPLOI  
ONTARIO**

This *Employment Ontario* project is funded by the Ontario government.  
Ce projet *Emploi Ontario* est financé par le gouvernement de l'Ontario.



### WHERE NTAB SERVES

The Board's catchment area is bounded by Ignace in the East, the Manitoba boundary in the West, the International Border to the South and all points in between.

### To Achieve Our Objectives

NTAB works with community partners to improve the local labour market by undertaking the following activities:

Facilitates a:

- Local Labour Market Plan (LLMP) Report (Process) to identify priority labour market Trends and Issues and develop an Action Plan to address needs.
- Partnerships – fosters the development and implementation of local partnership activities that address specific trends, opportunities and priorities identified during the LLMP process.

The Northwest Training & Adjustment Board is one (1) of twenty-five (25) non-profit community based Workforce Planning Areas across Ontario.

Launched in 1994 under the name Local Boards, but as of 2011 is known as Workforce Planning Ontario to better reflect our mandate to connect stakeholders within the labour market. We are funded by the Ministry of Training, Colleges and Universities under Employment Ontario. Guided by a volunteer Board of Directors, including representation from some of the groups listed below, Workforce Planning Boards identify and work with community partners to address labour market issues.

Workforce Planning Boards have proven themselves as "catalysts for positive change" to labour market conditions at the community level. Through their work in developing and fostering relationships with key partners and stakeholders, they continue to support and strengthen local labour market planning.



- ABORIGINAL
- BROADER COMMUNITY
- BUSINESS
- DIVERSE COMMUNITIES
- EDUCATORS /TRAINERS
- FRANCOPHONE
- LABOUR
- PERSONS WITH DISABILITIES
- WOMEN
- YOUTH

## Northwest Training & Adjustment Board

### OUR ROLE

NTAB's role is to actively engage communities and community partners in local labour market planning and development and facilitating community partnerships that help address priority needs.

### VISION STATEMENT

- A diverse workforce supporting a vibrant economy.

### MISSION STATEMENT

- To improve our local workforce.

### BELIEF STATEMENTS

- Labour force development requires continuous "big picture" thinking.
- A skilled labour force enhances the economy.
- Skilled people are a fundamental part of any economic and employment growth strategy.
- Linkages between learning and working are critical conditions for growth.
- Education and training will produce the skills necessary for effective planning and decisions.
- Planning leads to solutions.
- Life-long learning must exist in a thriving community.
- Working together increases the potential for an improved labour force.

*"A job for everyone,  
someone for every job."*

**AS A BOARD MEMBER,  
WHAT ARE MY DUTIES  
AND COMMITMENT  
TO NTAB?**

**UNDERSTAND NTAB'S  
VISION, MANDATE,  
PROGRAMS AND  
FUNCTIONS**

**ACT IN ACCORDANCE  
WITH STATUTORY  
REQUIREMENTS,  
CONTRACTUAL  
AGREEMENTS AND IN  
ACCORDANCE WITH  
BY-LAWS AND POLICIES**

**ATTEND AND PARTICIPATE  
FULLY IN FIVE (5) BOARD  
AND POLICY DECISION  
MEETINGS PER YEAR IN  
VARIOUS COMMUNITIES  
WITHIN NTAB'S  
CATCHMENT AREA**

**CONTRIBUTE TO ENSURING  
THAT THE DIVERSITY  
OF THE COMMUNITY IS  
REFLECTED ON THE BOARD**

**SERVE A TERM OF  
THREE (3) YEARS  
WITH THE OPTION TO  
RENEW FOR  
ADDITIONAL TERM(S)**